



DES PLAINES VALLEY REGION  
ADMINISTRATIVE COUNCIL  
NOVEMBER 5, 2015

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:38 a.m. on Thursday, November 5, 2015 in the Principal's Conference Room at Elmwood Park High School. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Ms. Marcia Bernas (Elmwood Park Dist. 401), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Ms. Patti Farlee (Riverside-Brookfield Dist. 208), Dr. Chuck Bohleke (Triton College), Dr. Peter Jaswilko (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Dr. Bohleke moved, Ms. Farlee seconded the motion to approve minutes of the October 1, 2015 meeting. All ayes; motion carried.

DUAL CREDIT

Four cohorts were created last spring, and the Board of Control approved some changes at their last meeting. The Administrative Council received an updated list of dual credit courses and cohort packages; this information should be used when updating high school course guides. Dr. Cothran noted that Proviso is presenting the four cohorts to their board for approval; the district implemented a rigorous process for student acceptance. Dr. Brady brought up the concern that cohorts may take students away from other programs. Dr. Cothran noted that this will not be an issue for programs, such as Eye Care, that are not taught at the high schools.

CAREER CRUISING

Counselors in the high schools are exploring the differences between Naviance and Career Cruising since some schools are considering utilizing Career Cruising instead. Dr. Cothran cautioned that if schools initially pay for Career Cruising with funds other than their CTE grants, in the future they cannot switch to supporting the program with CTE grant funds. Mr. Prale requested that counselors provide follow-up information on their findings. Dr. Cothran stated that it will be a lengthy process for the counselors to fully investigate the program and what it would take to transition from one program to the other.

CAREER SPOTLIGHT LOGISTICS

The Career Spotlight series and field trips are ongoing. Dr. Cothran addressed with the Administrative Council that only seriously interested students should attend these events. In advance, chaperones need to discuss with their students professional behavior and proper preparation including bringing questions to ask of the presenters. Per the request of Council members, Dr. Cothran will develop a list of field trip expectations for chaperones and students. Dr. Brady suggested that Dr. Cothran have a separate cell phone for use with career spotlight and field trip related communication. For the upcoming manufacturing field trip to Elkay, Dr. Cothran informed everyone that the company will provide lunch, and that there will be strict safety guidelines to be followed.

### MATH IN CTE WORKSHOP

The Board of Control approved the February 25<sup>th</sup> Math in CTE workshop. The workshop will be conducted through SREB/High Schools That Work. Council members are to have their IT and math faculty partner up. It is anticipated that 18 teachers will participate, however Council members are to inform the DVR office as to how many teams they will send. Names must be submitted to the DVR office by winter break.

### SCHOOL/COLLEGE ALLIANCE WORKSHOP

A summary of evaluations was distributed. Only about half of the participants submitted evaluations. Overall comments were very positive. Attendees felt the Rockford group was very interactive and interesting, and they provided a good collaboration model. Next year's date is October 21, 2016. Dr. Cothran explained the difficulty with finding a date that Hamburger University facilities were available as well as avoiding conflicts with other conferences or school events. The Council discussed ideas for next year's workshop theme, including end users (students/faculty/community – what are our schools producing?); student voices; serving all our students (as we serve our AP and at-risk populations); student "X."

### PROGRAM COMMITTEE MEETINGS

The schedule of program committee meetings was distributed. Council members are asked to ensure that their districts are represented at these meetings.

### SPECIAL POPULATIONS MEETING

Dr. Cothran reported on her recent attendance at a Special Populations meeting at ISU. She initiated the possibility of a workshop for the DVR schools' teachers on non-traditional enrollment. The Council expressed interest and asked Dr. Cothran to proceed with arrangements for the workshop. It is anticipated that 4-5 teachers per school will participate. Dates and locations were discussed. Council members identified possible dates as February 8, 22, 23 or 29. Depending on the date chosen, either Leyden, Oak Park & River Forest, or Riverside-Brookfield could possibly host. Since the Math in CTE workshop is February 25<sup>th</sup>, Council members expressed concern regarding teachers being out for an additional workshop that week. Dr. Cothran will proceed with securing the date.